

Town of Canterbury
Selectmen's Meeting
April 5, 2021

Selectmen Present: Cheryl Gordon
Art Hudson
Bob Steenson
Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM.

The Board reviewed a letter to the State of NH – DOT regarding a driveway permit application for road way improvements on Hannah Dustin Drive at Hoit Road. Laurie Rauseo and David Sederholm (City of Concord Engineer) joined the meeting virtually.

Bob read the letter *“Please accept this letter on behalf of the Town of Canterbury Board of Selectmen authorizing the City of Concord to submit a driveway permit application for the proposed alterations of the Hannah Dustin Drive intersection with Hoit Road (Route 4) in Canterbury that have been developed as a part of the overall Roadway Improvement Project for Whitney Road at Hoit Road (Route 4) in Concord. This project is being engineered and constructed by the City of Concord and Concord has agreed to be responsible for all project costs.”*

The Canterbury Planning Board, Conservation Commission have discussed and reviewed the proposed plans. One of the abutters of the project has been working with the City Engineer and has resolved their concerns.

Bob made a motion to sign the letter as drafted. Art seconded the motion. All in favor by roll call, motion carried.

The Board thanked Laurie and David for attending.

Administration

Bob made a motion to sign the accounts payable manifest in the amount of 460,695.76. Art seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to sign the payroll manifest in the amount of \$35,390.25. Cheryl seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to sign the payroll manifest in the amount of \$43,679.27. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Board signed:

- Interfund Transfer
- 2 Zoning Board Appointment Slips
- HDC Appointment Slip
- Conservation Commission Appointment Slip
- Planning Board Alternate Appointment Slip

- Junkyard Permit
- Liquor License Permit – Wildbloom Beer for sales at the farmers market
- Intent to Cut – Tax Map 205 Lot 2 & Tax Map 206 Lot 6 – Bean Hill Road
Tax Map 248 Lot 5 – West Road
Tax Map 253 Lot 7 – Morrill Road
- Veteran’s Credit – Tax Map 234 Lot 2 – Baptist Road
Tax Map 240 Lot 12 – Intervale Road

The Board reviewed the minutes of the March 15, 2021 Selectmen’s meeting. Bob made a motion to approve the minutes as amended. Art seconded the motion. All in favor by roll call, motion carried.

The Board reviewed the non-public minutes of the March 15, 2021 Selectmen’s meeting. Bob made a motion to approve the minutes as written. Art seconded the motion. All in favor by roll call, motion carried.

The Board reviewed the February report from Penacook Rescue. Bob stated that he thought it would be beneficial to have more details on the calls they responded to in Canterbury. They could capture that data and use for future planning.

A brief discussion was held on how Penacook Rescue is funded. The operating budget is funded by the annual fees charged to the Towns of Boscawen, Canterbury & Salisbury. Capital expenses are funded by billable services charged to individuals and insurers.

The Selectmen reviewed RSA 675:7 – Notice Requirements for Public Hearing. In lieu of publication in a paper of general circulation pursuant to subparagraph (a) notice may be posted on the municipality’s Internet website, if such exists. Ken explained that last year we spent approximately \$5,000 on advertising in the newspapers. The Board discussed and decided to proceed with website postings of public hearings instead of newspaper postings. Ken will send out an email to the boards and commissions notifying them of this change in policy and directing them to send all future Public Notices to Ken and Jan for posting on the Town website, at the town office and the Canterbury store. The Town billing accounts at the local newspapers will be closed

The Board discussed the problems getting Truck 7, the newly purchased Ford highway truck, into service. . There have been multiple mechanical issues since we took delivery and while all have been covered under warranty, we have not been able to use truck yet... The Selectmen will draft a letter to Grappone Ford documenting the timeline and requesting assistance with Ford Motor Company to extend the warranty and/or provide other consideration.

The Board discussed setting up a meeting with the State Representatives to discuss recent proposed House Bills that seek to strip municipal authority to make policy and rules for the community and strip municipal employees and elected officials of long-standing protections from liability in the pursuit of their duties. Ken will contact Senator French to schedule a meeting with the Selectmen.

Ken explained that he would like to purchase a laptop that could be housed at the Meetinghouse for the Boards/Commissions to use for their virtual meetings. The Board approved the purchase. Ken also asked Bob if he would contact the Conservation Commission and have them clean out any files they don’t need from the backroom at the Meetinghouse.

Bob reported that he and Ken have reviewed and simplified the RFP for broadband services in town. Currently 82% of the Town has access to broadband internet service.

Ken reminded the Board that the information on recreational trailers located on Sherwood Forest lots is at the Sam Lake House for their review. Certain Sherwood Forest residents had raised concerns last year about RVs and travel trailers. Art stated that RVs used for seasonal occupancy should be looked at on a case by case basis. Bob thought it would be interesting to revisit the thinking behind that section of the zoning ordinance that pertains to RVs and recreational trailers and compare it to the objectives in the Town Master Plan.

Ken explained that he and Joel French have been working on a checklist for the campground special exception. A brief discussion was held on special exceptions and the increasing number of land use activities being pushed through the Zoning Board of Adjustment. In the case of the campground ordinance where the allowed zones and conditions are clearly defined, the Board questioned the purpose of requiring a special exception and discussed the need for conditional use permits instead.

Bob explained that he emailed with the Planning Board Chair and that in his view, it is acceptable for town boards and commissions to accept volunteer input from non-members. Hillary Nelson can work on the Master Plan without taking up a Planning Board Alternate spot.

Bob made a motion to approve the State Liquor License Permit for Wildboom Beer to sell their product at the Farmers Market. Cheryl seconded the motion. All in favor by roll call, motion carried.

Ken reported that he spoke with Keith Pike of TD Bank about setting up a meeting with the Board of Selectmen and the Treasurer to discuss investing town funds. Keith explained that the town is enrolled in the TD Municipality advantage plan which earns credits to offset service fees and earns interest. We earned approximately \$6,000 in 2020.

The Board will contact the Library Trustees to see how they invested funds.

The Selectmen will schedule a work session to meet with Moderator Jim Miller and Sam Papps on April 26, 2021 to go over procedures for Town Meeting.

Art made a motion to adjourn the meeting at 6:26 PM. Bob seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant