

Town of Canterbury
Selectmen's Meeting
August 5, 2019

Selectmen Present: Art Hudson
Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM

Administrative

The Board signed: A/P Manifest
P/R Manifest
1 Employee leave request
Intent to Cut – Tax Map 204 Lot 5
LUCT – Tax Map 243 Lot 9
Timber Tax – Tax Map 250 Lot 2

Minutes

The Selectmen reviewed the minutes of the July 22, 2019 Selectmen's meeting. Cheryl made a motion to approve the minutes as amended. Art seconded the motion. All in favor by roll call, motion carried.

Appointments

Updates from Ken

Ken reported that there will be an absolute auction taking place on 26 Lamprey Road on September 5, 2019.

Ken also reported that Aries Engineering DES permit application for the Intervale Road culvert replacement was signed by Ken, Tom Osmer & Sam Papps and that he delivered it to the State of NH – DES today.

Ken stated that in regard to mowing Riverland, he and Art looked at it and it looked clean and had no trash. They recommend budgeting for mowing next year.

Ken reported that the 2 barrels that were found on Baptist Hill Road were most likely waste oil but DES couldn't determine the exact contaminate. They are being stored under cover at the Transfer Station and will be disposed of by Clean Harbor for \$682.

In regard to Ayers Road zoning violation, Ken stated that a letter has been sent stating they are in violation and if they do not respond within 14 days they would be penalized.

Ken reported that the Hancock Road Campground was site reviewed by our assessor Mandy Irving, Guy Newbury and Dave Nelson of the Fire Department. Mr. Pounds is advertising a 1 tent platform and is booked through Labor Day. Ken was advised by our lawyer that in their

opinion The Town of Canterbury has permissive Zoning and that this is in violation. The selectmen feel as though the Air B & B's are also in violation and the decision has been made for Ken to obtain a list of the known Air B & B's in town and send out noncompliance letters to all including Mr. Pounds. These are to be sent by regular mail and registered mail.

Ann Berry – Discuss Road Waiver-Welch Road

Ann brought in an application for a road waiver for Welch Road. Ken explained the procedure and Ann is going to contact John O'Connor and Guy Newbury directly to make them aware of the application and try to speed up the process.

George made a motion to enter into non-public session under RSA 91-A: 3, II (a) at 5:45 PM to discuss a personnel matter. Cheryl seconded the motion. All in favor by roll call, motion carried.

Art made a motion to end the non-public session at 5.53 PM and to permanently seal the minutes because of the personnel matters discussed. Cheryl seconded the motion. All in favor by roll call, motion carried.

Gordon Jackson presented his plan for the dying trees and the addition of benches in the center of town. He proposed doing most of the work with donations. Ken will put it on the website for opinions from the residents and Gordon volunteered to help.

Budget Highlights Presented to Budget Committee – Members present: Chris Blair, John Carr, Briggs Lockwood, Tyson Miller, Bob Scarponi & Bob Steenson

Ken reported that the FY2018 Audit has been finished.

Bob Steenson stated that the budget is approximately 55% expended as of 7/31/19.

There was a discussion about the Penacook Rescue Contract. It was addressed that the hold up for the finalization of the contract could be due to the fact that they have the same attorney as the Town of Canterbury and they need to find a new attorney.

Discussed highway truck maintenance issues.

Bob Steenson stated that since the debt ratio is pretty good at this time it might make sense to finance some items.

Capital Reserve accounts were discussed.

John Rich of Cybertron, the Town of Canterbury's IT support company, made a presentation regarding our server and future needs. He reported that the recommendations for Sam Lake House which were made at the beginning of this year have pretty much been installed. He feels that by next year we will have to replace our server and recommends that we install a dark fiber line to connect the Municipal Building to the Sam Lake House. He further recommends that the new server reside at the Municipal Building where there is more security due to the backup generator which is located there. At this time there is no IT backup of the Municipal Building and by consolidating to one server it would save money in the long run.

The budget committee agreed that a consolidated server makes sense and is worth looking into. They also feel it is necessary for an interim plan for backup at the Municipal Building soon.

Art made a motion to adjourn the meeting at 7:45 PM. George seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Mary A. Hauptman
Accounting Clerk

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