

Town of Canterbury
Selectmen's Meeting
November 19, 2018

Selectmen Present: Art Hudson
Cheryl Gordon
George Glines

Town Administrator: Ken Folsom

The meeting was called to order at 5:01 PM

Administrative

The Board signed: A/P Manifest
P/R Manifest
Vacation Requests (2)

Appointments

Road Agent John O'Connor

John asked if the Board had given approval for the work on the drainage on Intervale Rd. The Board approved the expenditure of 2018 budget funds for the engineering. John will include the estimates for the project in the 2019 budget request.

John explained that a front-end drive motor on the Volvo grader is leaking and he has an estimate for repairs of over \$14,000. This work can wait until 2019. The Board thanked John for attending.

Victoria Dodge

Tori discussed the issues that she has had with a neighbor. She feels that there is a zoning violation and is requesting the Town look into the issue. The Board has reviewed the property file and is sending a letter to the owner.

Police Chief Labrecque

The Chief updated the Board on work on vehicles. A back-up camera was installed in the pick-up, cell boosters were installed in two cars, they have greatly improved service around town. They will be installing them in each vehicle. He also provided a Dec. calendar and activity statistics.

The IMC reporting software is online and being used by all personnel.

The PD is going to do some patrols on I 93. There have been several bad accidents lately. Art asked if the state minded if the town did this. The Chief reported that the State doesn't have a problem and most likely appreciates the help.

Tom Bibeau is taking a "Defensive Tactics Instructors" course. There is no cost other than payroll.

The Board thanked the Chief for attending.

Fire Chief Newbery

The Chief reviewed updates with the Board. Two firefighters are working on hospital clinical time and ambulance ride time as part of their EMT training.

CPR refresher training for the FD and PD is being done. The Chief attended the Primex Fire Chief's Conference, Capital Area Chief's meeting, Forest Fire Warden's meeting and a Mutual Aid Hazmat drill at the Bow power plant.

The 1957 Forestry Tanker, which is owned by the state and on permanent loan, has been removed from service and is being returned to the state. The vehicle is no longer cost effective to operate and there are limited operators available.

They made a few changes in the station with the donation of a desk for Lt. Nelson and are purchasing a refurbished computer to replace one that is not repairable.

The department is developing a plan to comply with the new State RSA regarding Firefighter Presumptive Cancer and Workers Compensation law.

The department has received a NH Dept. of Homeland Security grant for \$6,000 for training and equipment for Active Shooter incidents. They have also been approved for a NH Dept. of Forest and Lands grant for \$520 for wildland fire personal protective equipment. The AFG grant application process for SCBA has been completed and submitted.

The Chief also provided call volume statistics. There were two very serious accidents on I 93 resulting in 3 deaths. The department conducted extended extrication operations at both accidents. The Department works closely with members to identify and address, early on, any critical incident stress issues related to responses.

The Chief also discussed apparatus and budget requests.

The Board thanked the Chief for attending.

Town Clerk/Tax Collector Ben Bynum

Art thanked Ben for working on the file room in the Town Office. The Board discussed training for Cheryl Himes. Ben is making sure that she is able to do the required work and that both she and Lisa are aware of resources available for any questions. Ben will be available after he leaves his job to answer questions also.

The Board thanked Ben for attending.

Cheryl Himes

The Board met with Cheryl to discuss the upcoming vacant position of Town Clerk/Tax Collector. Cheryl is not sure if she will run for the position in March. She will continue to assist on Tuesday and Thursday nights.

Art made a motion to enter into non-public session at 6:21 PM under RSA 91-A: 3, II(c) to discuss a personnel matter. Cheryl seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to exit the non-public meeting at 6:45 PM and to permanently seal the minutes due to the personnel matter discussed. George seconded the motion. All in favor by roll call, motion carried.

With no further business to come before the Board, Art made a motion to adjourn the meeting at 6:50 PM. Cheryl seconded the motion. All in favor by roll call, motion carried.

The next scheduled meeting will be held on December 3, 2018 at 5:00 PM.

Respectfully submitted,

Ken Folsom
Town Administrator