

Town of Canterbury  
Selectmen's Meeting  
April 3, 2023

Selectmen Present: Cheryl Gordon  
Kent Ruesswick  
Scott Doherty

Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM.

**Administrative**

Scott made a motion to sign Accounts Payable Manifest in the amount of \$472,854.57. Kent seconded the motion. All in favor by roll call, motion carried.

Scott made a motion to sign the Payroll Manifest in the amount of \$68,890.30. Kent seconded the motion. All in favor by roll call, motion carried. Scott also made a motion to sign a second Payroll Manifest (Retroactive Pay) in the amount of \$14,653.58. Kent seconded the motion. All in favor by roll call, motion carried.

The Selectmen signed:

Appointment Slips for: ZBA, Perambulator, Cemetery Historian, Conservation Commission, Historic District Commission. The Board did not sign an appointment slip for Kim Scamman for Solid Waste, Kent explained that Kim asked to take some time off from the Solid Waste Comm. Ken will check with her to see if she wants to stay on the committee.

MS-232, A Junkyard License, Interfund Transfer, Veterans Tax Credit Application, Yield Tax Levy, Easement Release on Barn Preservation Easement for 162 Baptist Rd. and the Auditors Questionnaire.

**Minutes**

The Board reviewed the minutes of the March 20, 2023, meeting. Cheryl made a motion to approve the minutes as written. Kent seconded the motion. All in favor by roll call, motion carried.

The Board reviewed the minutes of the March 20, 2023, NON-PUBLIC meeting. Cheryl made a motion to approve the minutes as written. Kent seconded the motion. All in favor by roll call, motion carried.

**Appointments**

Howard Moffett & Henry Herndon-CCPC

John Schneider and Lenore Howe from the CCPC were in attendance.

Howard explained the need for the BOS to make decisions on several actions at tonight's meeting. Cheryl asked Howard to explain the 3 R's (Risk Management, Retail Rates and Financial Reserves). Howard and Henry did so.

Henry also explained that future rate changes would be posted to the NH DOE website and sent to the Authorized Executive Officer and Town Administrator.

Scott made a motion “The Canterbury Select Board hereby approves CPCNH’s Data Security and Privacy Policy, and its Energy Portfolio Risk Management, Retail Rates, and Financial Reserves Policies.” Seconded by Kent. All in favor by roll call, motion carried.

The Board discussed the Cost Sharing Agreement.

Henry explained the duties and responsibilities of the “Authorized Officer.” Howard explained that the duties and responsibilities can be carried out by the “Authorized Officer” as a whole or in part upon direction of the Board of Selectmen. Howard agreed to be the “Authorized Officer,” and; Kent no longer wants to be Canterbury’s representative or alternate. The Board asked Howard if he would be “Member Representative.” Howard agreed and Scott will be the “Alternate Member Representative” and Ken will be the “Principal Executive Officer.”

Kent made a motion that “The Canterbury Select Board hereby authorizes the Town Administrator to enter into the Cost Sharing Agreement and Member Services Contract for the Complete Service Bundle with the Community Power Coalition of New Hampshire (CPCNH) with Howard Moffett as the “Authorized Officer” and with the elections on page 19 of the Agreement being, **YES** on “A). Pursuant to Article VI, Section 3, the Authorized Officer may elect to delay commencing the procurement.” **NO** on “B). Pursuant the Retail Rates Policy, the Authorized Officer may specify default and optional products.” **NO** on “C). Pursuant the Retail Rates Policy, the Authorized Officer may set Discretionary Reserve adders.”

Seconded by Scott. All in favor by roll call, motion carried.

Kent made a motion that “Canterbury’s Member Services Representative and Alternate Representative to CPCNH, as designated on page 20 of the Cost Sharing Agreement, shall be Howard Moffett and Scott Doherty respectively, until further written notice to CPCNH.

The Board discussed the Initial Default Rate. Kent felt that with the interest shown by residents with alternative power sources that the Selectmen should chose “Granite Plus” at 16.2 cents per kWh. Scott would like the default rate to be “Granite Basic” at 15.8 cent per kWh because the residents can always “opt up.” Cheryl agrees. Howard also feels the rates will most likely go down in August and that will give the residents to “opt up” to a more “renewable” option at a lower rate.

Scott made a motion that “The Canterbury Select Board herby selects the “Granite Basic” rate of 15.8 cents/kWh as the initial default rate for the Canterbury Community Power default customers, together with the three alternative optional rates shown on attachment “A” to this resolution, to remain in effect until such time as the Board of Directors of the Community Power Coalition of New Hampshire establishes new rater options and the Select Board selects a new default rate from among those options”

Seconded by Cheryl. All in favor by roll call, motion carried.

The CPCC will hold a Public Information Session and work on a mailer to be sent to all residents. The Board thanked Howard and Henry for their work on this.

## **New Business**

The Board reviewed a request from Jayne Hasting to use the Town Hall for Art classes for children again this summer. The Board approved the request and waived the usual fee.

Ken reported that a representative from Eversource would like to attend a meeting to discuss tree cutting on Clough Pond Rd., Hackleboro Rd. Baptist Hill Rd. which are “Scenic Roads.’ The Board agreed, Ken will add this to the agenda for May 1<sup>st</sup>.

The Board reviewed correspondence that is doing Milfoil remediation at Rocky Pond.

Ken reported that the baler will be installed at the Transfer Station next week.

## **Old Business**

Ken asked about re-advertising for the Transfer Station Manager Position. The Board agreed that we should advertise for a Part-Time position, since the Full-Time advertisement did not get any candidates.

Ken also asked about advertising for the Administrative Assistant position that will be vacant in July. The Board agreed to advertise for a hire date of June so the new AA can shadow Jan.

Scott asked about Broadband expansion. Ken explained that there is another round of grants that Comcast is hoping to be considered for. Ken asked if a letter to our State representatives could be sent in support of a different award system for the grants. The Board agreed. Ken will draft a letter and send it via email to the Board for editing.

Cheryl made motion to adjourn the meeting at 7:14 PM.

The next scheduled Selectmen’s meeting will be held on April 17, 2023, at 5:00 PM at the Meetinghouse.

Respectfully submitted,

Ken Folsom  
Town Administrator